

**Prelab Organization Checklist** (Lab Title):

**Name:**

**Section:**  **Day:**  **Time:**  **Lab Partner(s):**

**Criteria:** ☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

**1. The GOAL of this lab is:**

☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

**2. Prelab calculations: Show all work and units and designate the point of use for the calculation. Highlight the final answer with units and the step in which it will be used.**

☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

**3. Equipment and materials required:**

☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

4. Summarize the procedure in a diagram. If working in a pair or group, assign procedural tasks to every group member. Write the responsible person's name in the task box.

- ☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

5. Questions to discuss with my instructor:

- ☐ Fully Complete  
☐ Partially Complete  
☐ Not Complete

Submit this rubric to your instructor or lab partner **before** beginning the lab activity.